

Georgia State P.E.O. Scholarship Procedures and General Information



Policy Guidelines

I. PURPOSE

The Georgia P.E.O. Scholarship was founded in 1970 to help support and finance educational opportunities for women who are residents of the state of Georgia who plan to or are currently attending an accredited college or university in the U.S. or Canada.

II. ELIGIBILITY

A woman is eligible to be recommended for the Georgia State P.E.O. Scholarship provided she:

- a. Has a minimum GPA of 3.25 on a 4.0 scale
- b. Has residency in the state of Georgia
- c. Is a citizen or legal permanent resident of the U.S. or Canada
- d. Planning to enroll or currently enrolled in an accredited college/university in the U.S. or Canada with at least 1 year of study remaining
- e. Is interviewed and recommended by and receives the vote of a local Georgia P.E.O. chapter

III. SCHOLARSHIP

Georgia P.E.O. Scholarships are given once each year for the ensuing academic year. The scholarship amounts and the number of scholarships given are in accordance with the annual funds available and are not less than \$1,000.

Applications are accepted between August 1st and November 30th. Deadline is 11:59 PM EST. Since this deadline is firm, chapters and student applicants are strongly advised to submit early in case time/technical issues arise. Incomplete applications will not be scored.

The Georgia P.E.O. Scholarship is *not a renewable scholarship*; however, past recipients and applicants are permitted to *apply* for the scholarship *again* granted that only one application is submitted per year. Each application is scored on its own merits, no preference is given to a previous applicant or recipient.

Recipients will be chosen based on need, essay, extracurricular/community involvement, and GPA.

Recommendation Procedures

I. RECOMMENDATION

Recommendations for the Georgia P.E.O. Scholarship will be accepted only from local Georgia chapters. The chapter should be familiar with the accomplishments and academic status of the applicant and be satisfied that she meets the criteria for eligibility. A personal interview is required, and the applicant should be advised of all Georgia P.E.O. Scholarship requirements.

II. CHAPTER APPROVAL

Local chapter approval is granted by a majority vote at a regular or special meeting. Each local chapter is permitted to recommend no more than 4 applicants per academic year.

III. APPLICATION SUBMISSION

The recommending chapter and applicant will complete and electronically submit the required application items.

- a. After the interview and chapter vote, the recommending chapter will complete the Chapter Recommendation Form (which includes submission of the student's essay and transcript). The

- link to the Chapter Recommendation Form will be posted between August 1st and November 30th on the [Scholarship Committee page](#) on the Georgia P.E.O. website.
- b. Recommending chapter will send the link for the Student Scholarship Application to the student via email to be completed by the student. The link to the Student Scholarship Application will be posted between August 1st and November 30th on the [Scholarship Committee webpage](#) on the Georgia P.E.O. website.
 - c. Student submits essay (approximately 500 words) via email to the local chapter contact. Essay topic is determined annually by the Georgia Scholarship Committee and is included on the Student Scholarship Application.
 - d. Student arranges for copy of transcript to be sent to the recommending chapter.
 - e. Recommending chapter and student work together to ensure all pieces of the application package are submitted electronically no later than November 30th 11:59 PM EST.

Acceptance of Scholarship

To receive the Georgia P.E.O. Scholarship funds a **recipient** must:

- a. Access portal using the link and password emailed directly to the student by P.E.O. International Foundation and verify her information in the portal and officially accept the scholarship **within 30 days of receiving the email.**
- b. Submit a confirmation of enrollment form after July 1st. Submission instructions are emailed directly to the student from P.E.O. International after officially accepting the scholarship via the portal. No money is released before July 1st.

Announcement of Scholarships & Scholarship Luncheon

Georgia P.E.O. Scholarship recipients will be announced annually by April 1st. The Scholarship Committee Chair will notify all scholarship recipients and their recommending chapters via email. Only the recipient will be notified of the total amount of the award. Recommending chapters are prohibited from asking the recipient for the total amount of the award. All applicants that do not receive a scholarship and their recommending chapters will also be notified via email.

All scholarship recipients are welcome to attend and be recognized at the Georgia State P.E.O. Convention Scholarship Luncheon. Recipients and a family member/close friend planning to attend the Scholarship Luncheon are required to register for convention as guests (registration period is Feb/Mar). Chapters should notify the Georgia State Scholarship chair if their recipient/s and guest will be attending or not. The Georgia State Board will cover the cost of the luncheon for all recipients. The cost of the luncheon for the guest is the responsibility of the guest or the sponsoring chapter.

Local Chapter Responsibilities

Chapters are encouraged to remain in touch with their recipients by offering support and encouragement.

Publicity Pertaining to Recipients

Local chapters are encouraged to publicize their support for the Georgia State P.E.O. scholarship recipients they sponsor and share their accomplishments. However, the chapter must receive a signed copy of the [P.E.O. Photograph and Publicity Consent Form](#) from the media kit found on the P.E.O. International member website prior to sharing any personal, identifying information for their recipient on news media, P.E.O. websites or social media accounts.

For any questions regarding scholarship procedures, student eligibility or assistance with completing the application, please contact the Georgia Scholarship Committee.